

# LOUISVILLE, KENTUCKY OFFICE OF THE MAYOR

JERRY E. ABRAMSON
MAYOR

June 5, 2006

Mr. Kevin Kramer, President Metro Council 601 West Jefferson Street Louisville, KY 40202

Dear President Kramer:

In accordance with the Volunteer Fire Districts Ordinance, I am reappointing Ms. Melissa Ames to the **Worthington Fire District Board**. She will fill the position of Mayor's Appointee. This appointment is effective July 1, 2006 and will expire on June 30, 2009.

Sincerely,

Your prompt action on this appointment is most appreciated.

Jerry E. Abramson

Mayo

JEA/set

cc: Councilman Ken Fleming enclosures e-copy to MCC Councilman Jim King enclosures

# Appointee Biography for Fire District Boards Louisville Metro Boards and Commissions

Return form to:

Terri Livers, Executive Fire Administrator Jefferson County Fire Trustees Association

410 S. Fifth Street, Room 200

Louisville, KY 40202

Name: Mellssa Ames Telephone: 502-376-132
Home Address: 11900 Heathsville Ct E-mail: Melissa. ames & unsignt bb. co
City: Louisin State: Ky Zip Code: 40245
Board or Commission Name: Worthungton Fix Protectin Board
Length of Term: 348 Term Expiration Date: 6-09
Please list any skills or experience that is relevant to your service on this Board. (A resume or curriculum vitae may be attached in lieu of filling out the below space).
Current Chairman & the Board. Board Member for 3 years.
Rosumo Attacheel.
Please list any publications or trade associations that you would like to be notified of your appointment.  Business First, Couner - Sume.
FOR STATISTICAL PURPOSES ONLY In order to fully assess your credentials as it relates to certain Boards and Commissions which require appointment based on some or all of the following criteria, please complete the information requested below.
Race:MaleFemale
Council District of Residence: # /7

# Melissa A Ames 11900 Heathsville Ct, Louisville KY 40245

Phone: 502-376-1327

# **PROFILE SUMMARY:**

Experienced professional with a successful career in mortgage banking, business development, and administration • Excel at interfacing with others at all levels to ensure organizational goals are attained • Possess excellent interpersonal, analytical, and organizational skills • Excel within highly competitive environments where leadership skills are the keys to success • An effective manager with the skills necessary to direct, train, and motivate staff to its fullest potential.

#### MORTGAGE EMPLOYMENT:

## Just Mortgages:

Senior Mortgage Consultant

Louisville, KY Jan 2006-Current

- Develop personal networking contacts.
- Maintain relationships with Realtors, Builders and personal clients
- Originate Process and Close conventional, Construction, FHA, VA, and Jumbo and Sub prime loans.

# Charter Funding (f/k/a) Metropolitan Mortgage:

Branch Manager/Regional President

Louisville, KY Jan 2002-March 2005

- Office Management position accountable for training processors and loan officers.
- Develop personal networking contacts.
- Supervise a staff of 3 Mortgage Processors and 15 loan officers (Metropolitan Mortgage).
- Originate Process and Close conventional, FHA, VA, and Jumbo and Sub prime loans.
- Handle all accounts payable as well as accounts receivable
- Dissolved Company to go back to school to work on Bachelors/Masters in Accounting

# US BANK f/k/a FIRSTAR HOME MORTGAGE

**Branch Administrator** 

Louisville, KY 1996 - 2002

- Operations management position accountable for training and developing processors and support staff in Kentucky.
- Develop tactics to improve customer service, quality and turn time.
- Monitor bank and branch policies. Ensure procedures are understood and followed by all.
   Daily, weekly and monthly spot audits are performed to ensure a satisfactory audit.
- Supervise a staff of 10 Mortgage Processors and 18 loan officers.
- Process and Underwrite conventional, FHA, VA, and Jumbo loans.
- Responsible for processing accounts payable and receivable for the branch

# Highlights:

- Initiated a processing strategy to allow same day approvals in many cases, with a goal to have overall turn time below 10 days. This includes all loan types, conventional, FHA, VA, and jumbo.
- Streamlined procedures to allow more volume without increasing staffing.

# **HEARTLAND CREDIT UNION**

Loan Officer/ Assistant Branch Manager

- Directed daily operations for a retail bank, including branch sales, business development, customer service, and credit analysis.
- Analyzed financial statements and pertinent information to determine creditworthiness of prospective customers.
- Negotiated and secured terms, pricing, and conditions.
- Counseled individuals with regard to their borrowing needs including commercial finance, residential mortgage and consumer loans.

# **EDUCATIONAL BACKGROUND:**

Bachelor of Science in Business Accounting University Of Phoenix (current)

Business Administration Degree –Finance (1992) Southwest Technical College, Fennimore WI Dean's List

Business Administration Degree –Agricultural Business (1992) Southwest Technical College, Fennimore WI Dean's List

# **CERTIFICATIONS:**

MERIT (Management Enrichment Training Program) Achievement Certificate

- > Business Communication Module
- Training and Orienting Employee Module
  - > Delegating for Results Module

STAR (Staff Training and Recognition Program) Achievement Certificate

- > Member Services Tract
- > Consumer Lending Tract
- > Credit Union Accounting Tract

Business Development Skills Mortgage Specialist

Campus MBA
Residential Underwriting Specialist
Residential Loan Production Achievement Certificate
Quality Assurance and Risk Analysis

# **Boards and Community Involvement**

Worthington Fire Protection District Chairman July 2003 – Current

> Chancey Elementary PTA Room Liason August 2004 – August 2005

Girl Scouts of Kentuckiana Troup Leader